

## Application for Designation by VCA as a GB Technical Service

## **Please complete all boxes, and then upload, along with supporting evidence, to the VCA Portal.**

|  |  |
| --- | --- |
| Name of Company |  |
| Name of representative |  |
| Position |  |
| Contact email |  |
| Contact address  |  |
| Test site addresses (if different) |  |
| Name of owning/controlling company |  |
| GB Regulations to be covered by the designation |  |
| Categories applied for (A, B, D) |  |
| ISO17020/17025 certificate number and issuing body |  |
| Description of test facilities and equipment owned |  |
| Description of current business and experience of the automotive sector |  |
| Evidence of good financial history and credit rating*Please list documents and attach copies* |  |
| Evidence of good repute*Please list documents and attach copies* |  |
| Evidence of being established as a legal entity in at least one of the following territories – UK/EU/CPTPP *Please list documents and attach copies* |  |
| Evidence of market need*(If you are responding to an open invitation this is not necessary).**Please list documents and attach copies* |  |
| Estimated number of approvals that will be conducted per annum for each GB Regulation |  |
| Date of application |  |

**Declaration**

By making this application the Applicant agrees to be bound by the terms and conditions of designation and to pay to VCA the applicable fees.

**Signed:**

Please make sure you upload the following:

[ ]  Please supply management organogram

[ ]  Please supply corporate organogram showing parent company if applicable

[ ]  Copy of any relevant accreditation certificates

Please upload this form along with any attachments to your application on the Portal.

If you have any questions about setting up a Portal account, or using the Portal please contact VCAPortalSupport@vca.gov.uk

If you have any questions about the designation application process, or require any help with the process please contact: TechnicalServices@vca.gov.uk

**PRIVACY INFORMATION**

The personal information you have provided in this form has been provided to allow VCA to process your application. Details of how this data will be handled, stored and used can be found in our “[Privacy Notice](http://www.dft.gov.uk/vca/privacy-and-information-charter.asp)” (please follow the link). If you are not completing this form electronically and would like us to send you a hard copy of the Notice, then please contact the Data Protection Manager, VCA, 1 The Eastgate Office Centre, Eastgate Road, Bristol, BS5 6XX and we will be pleased to send you a copy.