



VCA Payment Form

Please Ensure All Customer Details Are Completed

Customer Name:

Customer Address:

Account Code / Invoice No. /
Service payment is for:

We now offer online payment for some schemes.

Please check your application form to see if this option is available.

Making payment online will speed up the processing of your application.

If you are unable to pay online, Email creditcontrol@vca.gov.uk

1. Payment by Credit Card / Debit Card

I wish to charge my credit / debit card the sum of:

Please complete the following compulsory details:

Signed (by the applicant):

Dated:

Daytime Phone Number:

Credit / Debit Card Number:

Expiry Date (MM/YY):

 /

Security Code:

Issue No (if applicable):

2. Payment by BACS / Bank Transfer

We will contact you shortly with our account details and instructions.

Important. Please remember to quote your account code / invoice number / or details of service payment is for.

Online or BACS payment is the preferred method of payment.

3. Cheque Payment

Payment by cheque, the application will not be processed until 15 working days from receipt of the cheque.

I enclose a cheque made payable to the
'Vehicle Certification Agency' for the sum of:

Please write your account code / invoice number / service (if appropriate) on the back of the cheque and send to:

Vehicle Certification Agency, 1 The Eastgate Office Centre, Eastgate Road, Bristol BS5 6XX,
United Kingdom

Cheques should be drawn in Sterling on a UK bank.

Privacy Information

The personal information you have provided in this form has been provided to allow VCA to process your application. Details of how this data will be handled, stored and used can be found in our "[Privacy Notice](#)" (please follow the link). If you are not completing this form electronically and would like us to send you a hard copy of the Notice, then please contact the Data Protection Manager, VCA, 1 The Eastgate Office Centre, Eastgate Road, Bristol BS5 6XX and we will be pleased to send you a copy.

For Finance enquiries only call 0117 952 4154

**When complete, please print out this form, sign and return to: Vehicle Certification Agency,
1 The Eastgate Office Centre, Eastgate Road, Bristol BS5 6XX, United Kingdom.**

For security reasons, submission of this form by email is not recommended.

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